



Minutes of Armidale Little Athletics Committee Meeting

DATE: *Tuesday 20th February 2018*

VENUE: *Armidale Bowling Club*

PRESENT: *Graham Parsons, Jodie Sauer, Tim Vaughan, Ross Burgess, Stacie Lankester, Jill Petrov*

APOLOGIES:

TIME COMMENCED: *7:05 pm*

TIME COMPLETED: *8:15 pm*

MINUTES: *Jill Petrov*

ITEM NO.	TOPIC	DISCUSSION	ACTION / TIMELINE
1.	<u>Present and Apologies</u>	As above	
2.	<u>Confirmation of Previous Minutes</u>	Confirmed – Graham moved Ross second	
3.	<u>Outstanding Actions/Items</u>	- Email contact – ongoing for next season - Uniform enquiries – ongoing for end of season	Jodie Sauer Jodie Sauer and Stacie Lankester ongoing
4.	<u>Correspondence</u>	In: - Regional Australia Bank statement - Regional championship certificates - McDonald's Scholarship nomination - Centre duties at State Championships - Jay Stone re: Gala day Out: -Email replies & Facebook/Website posts -Email to all families re: Little Athlete of the Year -COLES email re: Gala day BBQ	Jill Petrov “ Graham Parsons Graham Parsons & Tim Vaughan Jill Petrov & Graham Parsons Graham Parsons & Jodie Sauer Jodie Sauer Graham Parsons
5.	<u>Standing Items</u>	5.1 – Graham presented Financial report; balance was agreed and	Graham Parsons

	<p>5.1 Financial Report 5.2 Invoices for approval 5.3 Fundraising etc 5.4 Canteen 5.5 Parent Helpers 5.6 Strategic Actions</p>	<p>moved to be \$ 21,942 5.2 – Outstanding Invoices - \$449.20 to be paid this week - Approx. \$1000 to be paid to Sports council @ \$9.73/child 5.3 – COLES to donate \$300 worth of goods for Gala day 5.4 – Marieta to write a list of required items for Gala day; Ross & Rete to organise meat from Meating Place for the BBQ. 5.5 – Ongoing 5.6 – Ongoing future merger, and further communication and consultation over Armidale City Westside F.C. shared use of Harris Park and facilities.</p>	<p>Graham Parsons Graham Parsons Marieta Burgess & Ross Burgess Graham Parsons</p>
6.	<u>General Business</u>	<ol style="list-style-type: none"> 1. Feedback from Armidale Athletics meeting <ul style="list-style-type: none"> - End of season meeting with both committees - Jay feels things will run smoothly on the day - Little A's just need to man own field events and one track starter. - Jill to email Jay and clarify data entry system; will Jay be there at start of day; do we have enough timers with apps; do we organise a track starter at 8.30am; and will he have record certificates and medal winner sheet? - Jay's group combines age groups in events for challenge and to include all athletes into a group, especially track events; Little A's to trial this at our session this week, announce that groups are to go straight to short track event and line up, where age groups will be mixed up into heats and not run all together. 2. Survey form ongoing 3. Only 1 nomination for Little Athlete of the Year at this stage, Jodie to send out reminder to families/carers. 4. GALA DAY <ul style="list-style-type: none"> - Jill to email Jay as per above - Jill to pick up medals & trophies Wed. arvo - Set up 6.00-6.30am - Need 8 tents, check Thurs that all have been returned from Regionals - Graham booked McDonald's cooler towers; decide whether to use them or provide water bottles from COLES? - Jill to ask SPAR if supplying coffee van, or Stacie suggested Tree of Beans coffee cart. - Marieta and Ross to organise meat and supplies list for The Meating Place and COLES – add sunscreen to the list - Chris to man BBQ, COLES said if we had no volunteers they would see what they could do. - Graham to organise track marking 	<p>Tim and Ross attended</p> <p>Jill Petrov</p> <p>Graham Parsons & Ross Burgess</p> <p>Jodie Sauer Graham Parsons</p> <p>Jill Petrov “</p> <p>Ross Burgess All???</p> <p>Jill Petrov</p> <p>Marieta & Ross Burgess</p> <p>Chris Petrov</p> <p>Graham Parsons</p>

		<ul style="list-style-type: none"> - Apple devices with Sprint timer downloaded – Ross to bring 2 x iPads Jodie to bring spare iPhone, and Graham & Ross will have iPhones. Anyone with a portable charger to bring them for devices - Thursday session call for volunteer officials and helpers for start of Gala day, but also throughout the day, canteen & BBQ. Roster to be put up on noticeboard for people to write names. - Jill to get out event folders on Thursday - Jill to pick up ribbons on Friday - CHECK EVERYTHING ON THURSDAY! 	<p>Graham, Ross & Jodie</p> <p>All Graham & Jill</p> <p>Jill Petrov “</p> <p>All</p>
7.	<u>For Information</u>		
8.	<u>Next Meeting</u>	Next meeting scheduled for Tuesday 20 th March, 2018 Venue Armidale Bowling Club 6pm.	