



Minutes of Armidale Little Athletics Committee Meeting

DATE: *Tuesday 30th January 2018*

VENUE: *Armidale Bowling Club*

PRESENT: *Graham Parsons, Jodie Sauer, Tim Vaughan, Ross Burgess, Stacie Lankester, Jill Petrov*

APOLOGIES:

TIME COMMENCED: *6:05 pm*

TIME COMPLETED: *7:30 pm*

MINUTES: *Jill Petrov*

ITEM NO.	TOPIC	DISCUSSION	ACTION / TIMELINE
1.	<u>Present and Apologies</u>	As above	
2.	<u>Confirmation of Previous Minutes</u>	Confirmed – Graham moved Jill second	
3.	<u>Outstanding Actions/Items</u>	<ul style="list-style-type: none"> - Facebook and website posts – welcome back, 1st session Thur 1/2, Regional championships 3-4 Feb. - Email to all families re: Little Athlete of the Year - Email COLES to confirm BBQ for Gala day - Armidale Athletics meeting Tues. 6/2 at 6.30pm at Harris Park - ALA emails for committee positions and admin. – software issue won't add administration - Uniform order – possible uniform change end of season - Regional Championships – Graham will be absent 	<p>Jodie Sauer</p> <p>“</p> <p>Graham Parsons Tim Vaughan, Ross Burgess Graham Parsons, Jodie Sauer – ongoing email</p> <p>Jodie Sauer and Stacie Lankester ongoing Tim Vaughan attending</p>
4	<u>Correspondence</u>	<p>In:</p> <ul style="list-style-type: none"> - Emails from Adam Jolliffe and Russell re: Regional championships, jobs and program - Invoice from Sportspower - Regional Australia Bank statement 	<p>Graham and Tim have responded</p> <p>Graham and Jodie to approve online</p>

		<ul style="list-style-type: none"> - LANSW vote for constitution - Zone championship certificates - Hart sport catalogue - Active Kids Program email from Service NSW - Armidale City Westside F.C. email <p>Out:</p> <ul style="list-style-type: none"> - Replies to above - Website and Facebook updates 	<p>Graham and Ross voted Graham to hand out at 1st session at start Placed in clubhouse canteen cupboard Jill has logged in and set up, will be relevant to next season registrations. Graham to have ongoing communication</p>
5.	<p><u>Standing Items</u></p> <p>5.1 Financial Report 5.2 Invoices for approval 5.3 Fundraising etc 5.4 Canteen 5.5 Parent Helpers 5.6 Strategic Actions</p>	<p>5.1 – Graham presented Financial report; balance was agreed and moved to be \$21,942.36. 5.2 – Invoices - \$132 for Sportspower re : Turbo Javs Graham is to create an invoice template. 5.3 – None 5.4 – Future discussion on Gala day needed. 5.5 – Ongoing 5.6 – Consultation with Jay ongoing as to future merger, and further communication and consultation over Armidale City Westside F.C. shared use of Harris Park and facilities.</p>	<p>Graham Parsons Graham Parsons Jodie Sauer Graham Parsons Graham Parsons Graham Parsons Graham Parsons</p>
6.	<p><u>General Business</u></p>	<p>1. Active Kids Program discussed, will not impact until next season. Jill has logged in and set up as per email from Service NSW. 2. Regional championships – a couple of people have pulled out - Program and Roster have been sent out, Tim completed it and parents/carers are to swap amongst themselves to suit. - Russell may not be attending - Graham will not be attending - Organise transport of tents - Numbers are down across the board 3. Armidale City Westside F.C. – meeting with all relevant parties to discuss current Harris Park facilities - Taking out artificial cricket pitch on east side of grounds, new field lights, markings have started on field for soccer fields - Westside are seeking a funding grant of \$2M 4. Feedback from Armidale Athletics meeting - Tim discussed our worry of numbers and loss of seniors to encourage juniors - Children don't learn much at ALA - Increase parents knowledge/skills to encourage and spend time with</p>	<p>Jill Petrov Tim Vaughan Tim and maybe Nathan Mace Graham Parsons to continue consultation Tim Vaughan</p>

		<p>the children</p> <ul style="list-style-type: none"> - End of season meeting with both committees - Jay was talking to Russell re: merger, he will consult with Adam - Do we change arvo from Thurs to Wed? - No one completely against the idea - Governing bodies are interested in driving the merger, Jay attended a meeting where it was discussed. - A.A. meeting next Tues. 6/2 at 6.30pm <p>5. Parents have to nominate own children for Little Athlete of the Year, email to be sent to all families/carers, announced at Gala day.</p> <p>6. Gala day – Graham to confirm if COLES supplying and cooking BBQ on the day</p> <ul style="list-style-type: none"> - Check tents and how many - Jill to email checklist of jobs to everyone - Jill to order medals 3 weeks prior, double check what is needed? - Confirm at Armidale Athletics meeting on 6/2 what roles and responsibilities are ours? Ask Jay what Data entry, spreadsheet or Meet manager? <p>7. Survey/feedback from families/carers, Jodie happy to draw up a template, paper based to hand out at an afternoon session, simple bullet points.</p> <p>8. Ross has put in a suggestion for a motorised cart for moving equipment, sent to Jay for consideration also.</p> <p>9. Need to put Facebook and website welcome back with 1st session on Thurs. 1/2; Regional championships in Tamworth 3-4 Feb; end dates 22nd March - Last competition night 29th March – No session/pre Good Friday 5th April – Presentation/Fun night and AGM</p> <p>10. Graham Parsons will be away Thur. session 8/2 Next meeting in 3 weeks prior to Gala day on Sun. 25th February</p>	<p>Tim and Ross attending</p> <p>Jodie Sauer</p> <p>Graham Parsons</p> <p>Ross and Graham Jill Petrov “</p> <p>Tim and Ross</p> <p>Jodie Sauer</p> <p>Ross Burgess</p> <p>Jodie Sauer</p>
7.	<u>For Information</u>		
8.	<u>Next Meeting</u>	Next meeting scheduled for Tuesday 20 th February, 2018 Venue Armidale Bowling Club 6pm.	

