



Minutes of Armidale Little Athletics Committee Meeting

DATE: *Tuesday 17th October 2017*

VENUE: *Armidale Bowling Club*

PRESENT: *Graham Parsons, Jodie Sauer, Ross Burgess, Jill Petrov*

APOLOGIES: *Tim Vaughan*

TIME COMMENCED: *6:07 pm*

TIME COMPLETED: *7:15 pm*

MINUTES: *Jill Petrov*

ITEM NO.	TOPIC	DISCUSSION	ACTION / TIMELINE
1.	<u>Present and Apologies</u>	As above	
2.	<u>Confirmation of Previous Minutes</u>	Confirmed – Graham moved Jodie second	
3.	<u>Outstanding Actions/Items</u>	<ul style="list-style-type: none">- Key register at Council; request for President to take down all keys at once, email received from Dee said one at a time was fine.- Sign in for families, decision to initial beside each child on event sheets each week.- Organise ALA emails for committee positions and admin.- Uniform order; waiting for reply from Mallee Bull re: minimum order- Website Quick link for Family login-how to gain access	Graham Parsons Graham Parsons to announce at the start of session Graham Parsons Jodie Sauer Jodie Sauer to follow up
4	<u>Correspondence</u>	In: <ul style="list-style-type: none">- Emails from LA's; from Adam Jolliffe and Russell- Regional Australia Bank statements- YHA Group planner brochure Out: <ul style="list-style-type: none">- Regional Australia Bank – Change of signatories- Website and Facebook updates	

5.	<u>Standing Items</u> 5.1 Financial Report 5.2 Invoices for approval 5.3 Fundraising etc 5.4 Canteen 5.5 Parent Helpers 5.6 Strategic Actions	5.1 – Graham presented Financial report; balance was agreed and moved to be \$19840. 5.2 – Invoices approved totalling \$2637; inc. ABS, Nordic, Inland distributors, and miscellaneous 5.3 – Sponsorship from Coles is giving 4 boxes of bananas each week to our club. - Rural funding through Council, Adam is running coaching clinics in Gunnedah; Graham would like coaching for families. 5.4 – Going well; will run BBQ in week 3, announce at week 2 session 5.5 – Continue ideas on how to encourage this, get accredited - Action – invoice head office for family who applied for fees subsidy of \$150; agreement to write off balance of \$40 5.6 – Harris Park development has not gone any further	Graham Parsons Graham Parsons Graham Parsons Marieta Burgess Graham Parsons Jodie Sauer Graham Parsons
6.	<u>General Business</u>	1. Registrations – Jodie has transferred everyone over to Timing solutions at 81 regos at the moment. 2. Program sheets – look at the format, check bottle necks of movement between events. 3. Register committee for Website access, Graham to do through IMG 4. Gala day dates for region – Gunnedah Sunday 12 th November, change Gala day details for Armidale on website 5. Medal and certificate presentation – BBQ day Week 3 have presentation at the end of the session, present current ones and put up on whiteboard previous year's names and hand out when asked. 6. Make announcement for parents/carers to initial beside each child on event sheet each week. 7. Zone championships – Russell asked if we could take it on if Glen Innes aren't able to due to a water leak? Agreement to say 'No' as we don't have the resources this year. Official forms – advertise to encourage families, put on whiteboard Entry forms – individuals to collect at ALA window, complete and pay money to send away. 8. WWCC register – Double check who is on it and who needs to be, ie. check Marieta, Tim as Grievance officer; double check LA's WWCC declaration form, who has completed one? 9. Point scores in Timing solutions, unsure if these are correct; query if anyone has copy of them or know where to find them. 10. Jay has requested scissor mats are left at the bottom to get other high jumps mats out each week.	Jodie Sauer Jodie Sauer/Graham Parsons Graham Parsons “ “ Graham Parsons “ Jodie Sauer/Jill Petrov Jodie Sauer to print off forms Jill Petrov Jodie Sauer Graham Parsons

		11. Talk to Jay about points for seniors or incentive award for them to help at ALA's. Attend next athletics AGM/meeting to discuss possible merger, having a sub committee for ALA.	Graham Parsons
7.	<u>For Information</u>		
8.	<u>Next Meeting</u>	Next meeting scheduled for Tuesday 21 st November, 2017 Venue Armidale Bowling Club 6pm.	